



Rosa Street
Primary School

Welcome to Rosa Street Primary School

School Brochure 2019 - 20



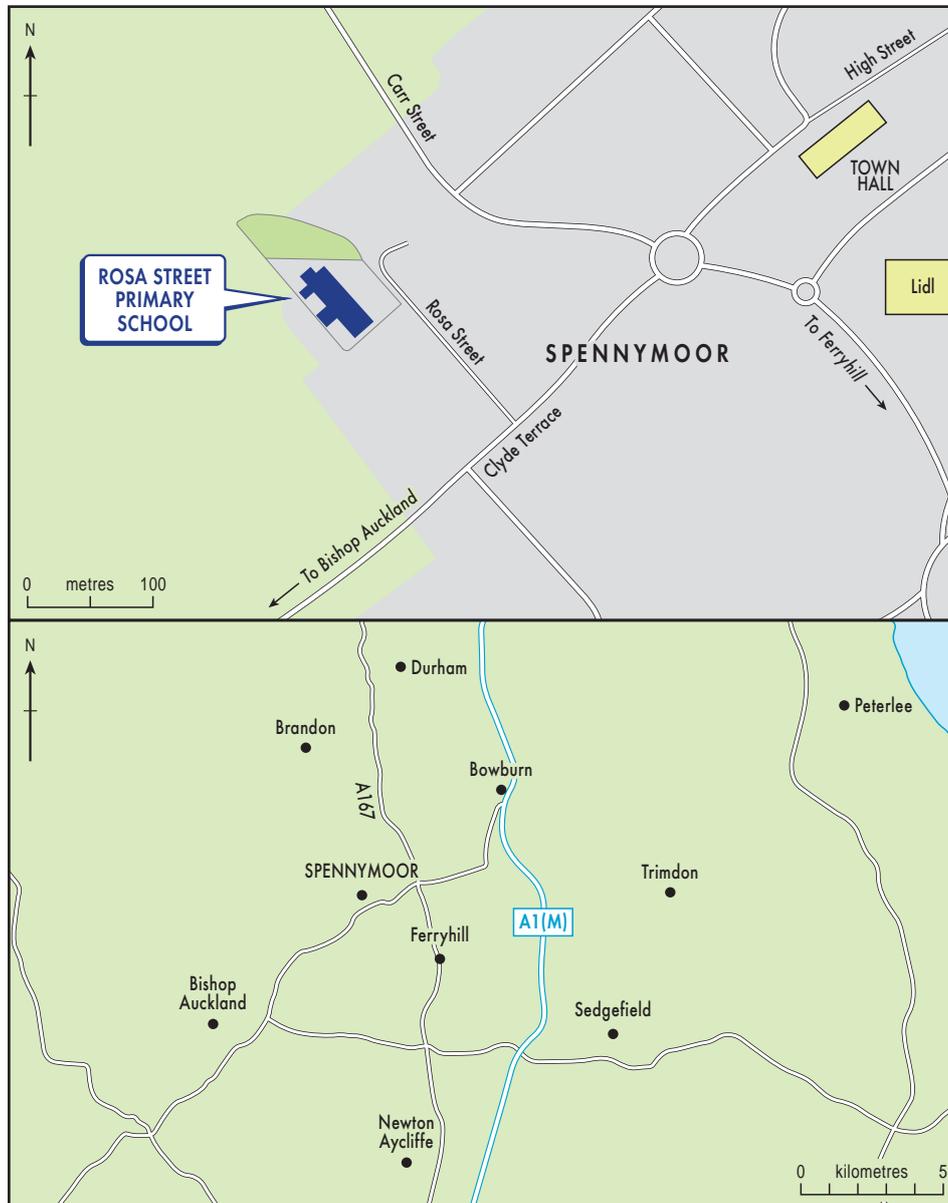
Cleves Cross
Learning Trust

A member of the Cleves Cross Learning Trust



A BRIEF INTRODUCTION

First opened in 1879, Rosa Street Primary School is proud of its reputation as a happy, caring school which is committed to helping its pupils achieve their maximum potential and where they will enjoy their learning experiences. Our children are aged from 4 to 11.



Rosa Street Primary School became an academy and part of the Cleves Cross Learning Trust in September 2014. The school has benefitted significantly from this partnership and there have been many new developments and improvements to the school.

The school comprises of 8 classrooms and a main hall. The school has undergone major refurbishments over the last 5 years and now benefits from improved flooring and lighting throughout. We have developed our outdoors (extending our boundaries) and continue to make improvements so that our children have access to a wide range of outdoor play and learning opportunities (den building, mud kitchen, large sandpit). We encourage our pupils to engage in a range of activities such as growing their own vegetables.

Our grassed area is used regularly and we encourage all pupils to bring wellies (with names on) to school so that they can access the grass in all weathers at playtimes. We also have an enclosed outdoor play area for

the early years, which is located at the rear of the main school building. It includes many outdoor exploration activities and has a rubber surface for safe play.



OUR SCHOOL AIMS

At Rosa Street we are committed to learning together. We have developed as a whole school community in recent years and we will continue to maintain that ethos of lifelong learning for all. We are a school that believes that everyone matters. As such we want all those who become part of our school community, whether a child or an adult, to feel valued, happy, respected and to recognise their role in helping to build a successful school. We believe that all children who become pupils at our school deserve the best and our aim is to help them succeed in reaching their full potential in every area of school life - academic, physical, personal, social, spiritual, moral and cultural. We do this by ensuring that each child has a clear curriculum where they understand their educational journey, with set targets to help them achieve their goals. We know that parents as primary educators are fundamental in helping us to achieve this and encourage parents to work with us.

ADMISSIONS

We are always pleased to show new parents around our school and answer any questions you may have. Please arrange a mutually convenient time either by telephone or by calling at the school. We also hold open afternoons in October and May to allow parents to see an active school day, discuss and order uniform and find out more about curriculum, play, lunches etc.

Children are admitted into our Reception class in the September following their fourth birthday. You can apply for a school place by completing the Application Form online from the September prior to your child starting school at www.durham.gov.uk/schooladmissions. If you cannot access the website you can contact the Admissions, Appeals and Transport Entitlement Team on 03000 265894, who will send you a copy of the Parents Guide and an application form. Rosa Street Primary School is an Academy run by the Cleves Cross Learning Trust, however we will continue to follow the Admission Policy of Durham County Council and therefore completed application forms should be returned to County Hall as soon as possible. Following the acceptance of a place, arrangements are made for a series of introductory visits during the summer term prior to admission, to enable children to become familiar with their classroom, their teacher and their new school.

The school admission limit is currently 30 pupils for Reception.

STAFF

Head Teacher: Mrs Helen Ashton

For 2018 / 2019 academic year our classes are planned as follows:

Reception	Miss Glen
Year 1	Miss Bennett
Year 2	Miss Davison
Year 3	Miss McKee
Year 4	Mr Hornsby (<i>Assistant Head Teacher</i>)
Year 5	Mrs Gibbons (<i>Assistant Head Teacher</i>)
Year 6	Mrs Harrison (<i>Deputy Head Teacher</i>), and Mrs Wilson

We have learning support staff who work with classes and pupils throughout the school:

Mrs L. Rowley	Inclusion Support Advisor
Mrs S. Anderson	Full-Time Teaching Assistant
Mrs J. Trees	Part-Time Teaching Assistant
Miss J. Griffin	Full-Time Teaching Assistant
Mrs A. Waugh	Full-Time Teaching Assistant
Ms A. Davison	Full-Time Teaching Assistant
Mrs L. Lowery	Part-Time Teaching Assistant
Miss K. Maley	Full-Time Teaching Assistant

Our other staff members are:

Mrs J. Dowson	School Secretary
Mrs L. Barker	School Administration Assistant
Mr S. Newton	Caretaker
Mrs J. Hodgson	Cleaner
Mrs J. Trees	Lunchtime Play Leader
Miss L. Jones	Lunchtime Supervisory Assistant
Mrs J. Hodgson	Lunchtime Supervisory Assistant

CONTACT INFORMATION

Getting In Touch

Rosa Street Primary School
Rosa Street
Spennymoor
County Durham
DL16 7NA

Tel: 01388 815427

Email: rosastreet@durhamlearning.net

Website: www.rosastreet.durham.sch.uk

You can also find us on Facebook: Rosa Street Primary School

We are also on Twitter: @rosastreet4

Download our app for full access to all our information and regular updates – see the school website for details

TIMES – OUR SCHOOL DAY

- 8.50 a.m. Children are admitted into school. For their own safety they should not be on school premises before 8.50 am unless attending Breakfast Club which begins at 8.15am (or Early Bird Breakfast Club at 7.30am).
- 10.35 a.m. Morning Break
- 12.00 p.m. EYFS and Key Stage 1 Lunch followed by break
- 12.30 p.m. Key Stage 2 Lunch followed by break
- 1.15 p.m. All pupils return to the classroom with their teacher
- 3.15 p.m. School ends.

Childcare is available from 3.15–6.00pm

HOLIDAY / AFTER-SCHOOL PROVISION

We are delighted to be working in partnership with Jack-in-the-Box childcare providers to offer school holiday provision. Child care is available every holiday period (except Christmas), here in our school building from 8.00-6.00pm, Monday to Friday. Jack-in-the-Box also provide after school childcare from 3.15-6.00pm during term time here at school. In addition, we also offer our 'Early Bird Breakfast' session from 7.30am each morning at a cost of just £3.00 per child.

More details on sessions and charges for Jack-in-the-Box are available directly from Jack-in-the-Box on 01388 816112.

HEALTH ISSUES

If your child is ill or has an appointment during school time, please let us know in advance. We may request sight of an appointment card. All absences must be covered by a telephone call, a note or reported via the parent app on the first day of absence.

We understand that it is sometimes necessary for medicines to be administered during school times. When this occurs it is vital that staff follow strict guidelines. Only medicines prescribed by a doctor can be administered in school and only when appropriate written authority is given by parents.

Minor accidents such as grazes and bumps will be treated appropriately in school. If a child receives a bump to the head then parents will be informed either by telephone or verbally. There are qualified first aiders in school who will deal with minor injuries.

GETTING TO SCHOOL

Safety

Please ensure that on entering and leaving school, the gate is closed and locked behind you. Dogs are not allowed on school premises for health and safety reasons. We very much appreciate your support with this.

Pedestrians

Most families live close to the school and we do encourage, where possible, children to walk to school in the interests of both the environment and their health. We have a parent shelter on the yard for use during bad weather.

Cars

Please be aware that the yellow markings on the road directly in front of the school mean that there is to be no parking during the times displayed on the sign. It can get very congested directly outside the front of the school so please try and walk to school if at all possible.

ABSENCE FROM SCHOOL

Illness

There will likely be times when you feel your child is not well enough to attend school. If this is the case, please let us know as soon as possible so that we are aware of their illness. If children are absent and we have not been notified, we will contact you to find out if there is a problem.

If your child is poorly at school, we will contact you to let you know and discuss between us the best course of action. We will use the data collection sheets completed by yourselves for contact numbers, so please ensure that these are updated when necessary.

Holidays

Legislation as of September 2013 means that absences in term-time due to holidays are not able to be authorised. Absence during term time for reasons other than medical are only authorised in exceptional circumstances. Absence from school has a significant effect on achievement and future life chances and we aim to keep attendance as high as possible. If you feel that there are exceptional circumstances, then please put a request for the authorisation of the absence in writing to the Head Teacher. Leave of absence forms can be obtained from the school office. Authorisation will be dependant on a range of factors and the reasons given.

WHAT TO WEAR

Presentation

We do encourage parents to support us in ensuring that we maintain high standards of appearance here at school and that their children are proud to be part of Rosa Street Primary School. We ask that parents support us in this and do not allow children to come to school with for example, brightly coloured hair, extreme haircuts or inappropriate slogans on clothing. Make-up, including nail varnish, is not to be worn at school.

School Uniform

We do expect children to wear the school uniform colours of a navy jumper/cardigan and blue or white shirt, with black or grey skirt or trousers. Plain black shoes are also required. 'Trainers' are acceptable as long as they are not coloured and do not have brightly coloured or white labels, logos markings etc. A variety of uniform items are available to order from school and proudly display our school logo. School coloured clothing is also available from local shops and supermarkets as well as online.

P.E. Clothing

Children do need a change of clothing and footwear to enable them to take part in P.E. lessons. Indoor lessons can sometimes be in bare feet, however appropriate footwear for outdoor lessons is needed especially during the summer term. P.E. kit should be brought to school on Mondays and taken home for washing each Friday.

A school PE kit is available through our school suppliers which consists of t-shirt, shorts and a gym bag. Any t-shirt and shorts can be worn, however they need to be appropriate for physical exercise and not fashion items! 'Strappy tops' and football shirts are not allowed. Please ensure ALL clothing brought to school, including outdoor coats etc are clearly labelled with your child's name. This means that any lost property can be quickly returned to the owner.

Jewellery

We discourage the wearing of jewellery in school for the health and safety of the children, however a wrist watch may be worn. If absolutely necessary, studs may be worn in pierced ears but children must be able to remove them independently for a PE. Lesson and also for swimming lessons.

Wellies

Children are encouraged to access the full outdoor area including the grass in all weathers and it can get very muddy. We ask that parents send a pair of wellies (name inside) into school so that they can use the grassy/muddy areas in inclement weather. We have a welly rack in our parent shelter where we store them.



FOOD AND DRINK

School Meals

School meals are prepared each day at school by our cook and there is a choice of both main course and dessert. We ask children to pre-order their main course from a choice of 4 options so that they can be guaranteed to get something they like. We are extremely conscious of the importance of a healthy diet and healthy choices are always included on the menu. School Meals are of particular high standard and are monitored closely by all staff. A number of children do bring a 'packed lunch' to school. Please include healthy items in pupils lunches in line with the Packed Lunch Policy. This policy was created following Food Standards legislation for schools, so it must be adhered to. Fizzy drinks are not allowed in packed lunches.

Snacks

We are proud to be involved in the Fruit in Schools scheme funded by the National Lottery. This provides all Key Stage 1 children with a piece of fruit each morning breaktime. Children can of course bring their own piece of fruit to consume if they wish. For Key Stage 2 children we operate a Healthy Tuck Shop each morning, where fruit can be bought, children may bring their own healthy snack. Please note that sweets, crisps, chocolate etc are not allowed in school for breaktimes.



Water

Lots of research has been done into the benefits of children having access to drinking water. It is recognised that drinking water throughout the day improves alertness, concentration levels and the ability to learn.

We have introduced a scheme that allows each child to have their own water bottle, filled each day from our cooled and filtered water machine, and kept on their desks for personal access. All children are supplied with their first water bottle and we can provide replacement water bottles at a cost of £1 if required or children may bring their own. The bottles must be taken home on a Friday for thorough cleaning and brought back to school, filled, each Monday.

BEHAVIOUR IN SCHOOL

Positive reinforcement and recognition of our school rules being upheld is the key to success and we praise and reward examples of this whenever possible. We encourage children to develop self-discipline and to accept responsibility for their own actions.

Rewards

Our team point system is used throughout the school and involves children being awarded team points for positive actions. Children are grouped into coloured teams – red eagles, blue wolves, green dragons and yellow lions. Team points are awarded for many and varied achievements, from improvements in academic work to being a good friend, from looking after equipment to having a good playtime. Points are kept in each classroom, totalled each week and a team cup is presented in Friday Celebration Assembly with a pupil drawn from the winning team to win a prize. Stamps are also given to children when their efforts (behaviour, academic, social) have been of a particularly high standard and these stamps are collected to enable pupils to enter a prize draw at the end of each term.

Children from each class are also nominated to have their names placed on the Awards Board each week and their particular achievements are shared in our weekly celebration assembly where they are given a certificate. Stickers and stamps are also used for additional rewards and motivation.

Sanctions

Very few children require sanctions of any kind. However it is important that children are aware of the boundaries of what is acceptable behaviour. For most minor offences an initial reminder is given to the child. A repeated offence results in the child being given a 'warning'. This is recorded in the classroom. Should behaviour continue to cause concern a 'consequence' may be given. In some cases more than one consequence may be given to a child throughout the day and should it be necessary, the Head Teacher will become involved to reinforce the need for improvement.

Where there seems to be a pattern of anti-social, inappropriate or unacceptable behaviour in school, we would always contact parents and enlist their support in achieving good behaviour.

CURRICULUM CONTENT

Whilst acknowledging the importance of English and Maths throughout the primary years, we aim in addition to provide a broad and balanced curriculum for all our children, covering the full range of subjects within the National Curriculum: English, Maths, Science, Information and Communication Technology (ICT), Geography, History, Design Technology, Art, Music and PE. We have developed a topic based approach that is often linked to a class novel or book in order to capture the children's imagination and interest. There are links from the topic to the homework activities that are set to enable children to work on interesting projects with family members. Further information about the curriculum can be found on our website. Our half-termly curriculum newsletters and fortnightly newsletters also contain additional information about the children's learning.



COLLECTIVE WORSHIP AND RELIGIOUS EDUCATION

We are required to provide a daily act of collective worship. This is done three times weekly as a whole school and on the other days in smaller, Key Stage or class groups. We see school assemblies as an important part of our personal and social educational programme and include stories and discussions about issues that cover many religious, cultural, global and moral points.

In R.E. we follow the Durham Agreed Syllabus for religious education, so that the children are taught about other major world faiths as well as Christianity.

Parents have the right to ask for their child to be withdrawn from either collective worship or religious education lessons if they so wish. Such requests are very rare.

PERSONAL, SOCIAL, HEALTH AND CITIZENSHIP

Personal, social and health education (PSHE) and citizenship helps to give pupils the knowledge, skills and understanding they need to lead confident, healthy, independent lives, and to become informed, active and responsible citizens. PSHE is fully integrated into our curriculum planning from the earliest days. A large part of this curriculum is delivered through the S.E.A.L. programme. (Social and Emotional Aspects of Learning)

Children also take part in a range of additional carefully planned programmes. This includes a sensitive approach to learning about relationships and responsibilities as well as puberty and adolescence. Parents are reminded that they have the right to withdraw their children from sex education if they so wish. Relationships and Sex education is a vital part of the curriculum and if you have any concerns about this please discuss these with your child's class teacher or the Head Teacher.



SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

A number of children will likely experience difficulties of one sort or another during their time with us. Whatever the difficulties may be, they will be more easily overcome if school and family work together in partnership. We have a special needs policy which is available for parents to read on our school website. This carefully adheres to the "Code of Practice" laid down by the government.

Mrs Karen Harrison (Deputy Head Teacher) is our Special Educational Needs Coordinator (SENDCO).

A child may have special educational needs as a result of a physical disability, or a medical condition. Alternatively, a child's needs may relate to learning difficulties or emotional and behavioural difficulties, whatever needs your child may have, we hope to work in partnership with you to ensure that they make the best possible progress. Normal admission arrangements apply to pupils with SEND.

EXTRA-CURRICULAR ACTIVITIES

Extra-curricular activities may vary according to the time of year, as well as from year to year. They may be organised by staff, parents or visiting coaches and whilst some activities are free, there are charges for others to cover resources/fees. Some of these activities inevitably take place out of school hours. We try to ensure all children are offered opportunities throughout the year.

Music

The Durham Music Service provide visiting music teachers weekly to offer small group tuition to some children. Pupils in Year 3 benefit from weekly tuition as an introduction to playing an instrument in school.



Outdoor Pursuits

We are pleased to be able to offer our pupils a wide range of opportunities for 'Learning Outside the Classroom'. Amongst these are residential visits to an outdoor pursuits centre. Here they are able to experience being away from home and to tackle a range of activities and visits accompanied by staff from school. Year 5 and Year 6 pupils are also offered the opportunity of a visit to France or London each year, accompanied by staff, where they are able to experience the language, culture and customs of the local people.

Sport

We have weekly after school football clubs for both boys and girls at appropriate times during the year and aim to provide opportunities for inter-school competition where possible. Other sports activities such as multi-skills, basketball, martial arts and dance/keep fit are also offered during the year to groups of all ages.



Other Activities

At various times during the year we are able to offer after school activities. Our clubs try to offer something for all age groups and change each term. We are constantly evaluating the provision and impact of extra-curricular activities. Comments and suggestions that would enhance provision are always welcome.

Breakfast Club

We also operate a very popular breakfast club. This begins at 8.15 a.m. each morning when children are offered a fruit juice or milk drink together with toast or cereal. The cost is at present £1 per day. Please discuss with the school secretary if you wish your child to attend. The benefits of having a healthy breakfast and thus making the best possible start to the day are well recognised.

Early Bird Breakfast Club from 7.30am

There is an early breakfast club in school. Pupils can come into school from 7.30am. There is an additional charge £3 per pupil per day.

Activity Days

Activity Days are also offered on specific days during school holidays. These usually run between 9.00-3.00pm. Details are provided before each holiday break.

PARENTS – WORKING TOGETHER

We value our relationship with parents. Our aim is to be as open and honest with you as we hope you will be with us, for we believe that parents have a central role to play in the educational development of children. We must work together in an atmosphere of mutual trust, respect and understanding if we are to do the best we can for your child.

We aim to keep you fully informed about your child's progress throughout her/his time at Rosa Street Primary School and we will certainly approach you if we have any anxieties. You are welcome to see your child's class teacher at any time, immediately after school at 3.15 p.m. is best, and you are welcome to see the Head Teacher at any time you feel it is necessary. New parents will be invited to sign our Home School Agreement, which was carefully put together by staff, parents and governors.

We hope that parents will want to play a full and active part in the learning process both in school and at home. We welcome parents into school and into our classrooms, where there are many and varied opportunities for helping – reading, art work, maths, writing activities, cooking, working on the computer or perhaps putting up a display or accompanying us on a school trip. If you are willing and able to help in any way, please speak to your child's class teacher.



HOMEWORK

We ask that parents support their child with their school work in various ways.

In the early days we would like you to take an active and on-going interest in your child's reading development. The children are given reading diaries in which we invite you to record reading done at home on a daily basis. A reading/homework book is provided by the school and we ask that this is used by all children.

By Year 1 we may be adding weekly spellings and/or short maths activities.

As children progress through Key Stage 2, there will be a gradual shift in emphasis towards a greater homework load. Whatever the task, we hope that parents will show an interest and offer appropriate help and support.

In addition we ask you to:

- Check that your child brings their diary and reading book to school each day and home again each evening.
- Ensure that homework is completed and brought to school on time.

Some children may benefit from extra homework to consolidate basic skills. If we feel that your child requires additional homework, we will always consult you.

CHARGES

Opportunities often arise to visit local places of interest, or to invite other professionals into school that will enhance children's learning. These occasions are of particular value but they can often result in additional costs. To continue to be able to offer these activities we may need to ask parents for voluntary contributions in order to fund these enriching experiences, which could not otherwise take place. Money raised for school fund is also used to subsidise many of these activities, keeping parental contributions to a minimum.

WHAT IF I CAN'T COLLECT MY CHILD?

We understand that there may be occasions when something happens and you cannot get to school on time to pick up your child. If this happens, please telephone school to let us know. If no-one turns up to collect your child, and we have not been informed, we will contact each of the people on the data collection sheet in turn. There is an Uncollected Child Policy available to view on our website. Please ensure we always have up to date contact numbers.

CONCERNS AND COMPLAINTS

If ever you have any concern about any aspect of school life, we hope that you will feel able to come and talk either to your child's class teacher or to myself as Head Teacher. Most difficulties can be easily resolved in this way.

After that, if you are still unhappy you may of course put a formal complaint in writing which would then be referred to the governing body and if necessary to the Directors of the Learning Trust. Please request a copy of our agreed Complaints Procedure should you require one.



SCHOOL GOVERNORS

Chair of Governors:

Mrs. K. Bage

Vice Chair:

Ms L. Helliwell

Parent Governors:

Mrs. L Kelley

Mrs. K Tarling

Mr. L Hayton

Community Governors:

Mr. J. Smith

Mrs. A Smith

Head Teacher:

Mrs. H Ashton

Teacher Governor:

Miss E Davison

Non-teaching Governor:

Mrs. L Rowley

ROLE OF THE GOVERNORS

School governors, together with the Head Teacher, are responsible for the overall educational and financial health of the school. Governors are all unpaid volunteers who meet regularly (at least termly) to discuss and decide upon all aspects of school activities such as appointing staff, monitoring the budget, maintaining the premises and reviewing the curriculum. The governing body is a legal entity, and governors execute their individual responsibilities collectively. In short, the governors are best thought of as trustees of the school who act in the interests of current and future pupils and staff.

SCHOOL STAFF

Senior Management Team

Head Teacher Mrs. H Ashton

Deputy Head Teacher Mrs. K Harrison

Assistant Head Teacher Mrs. H Gibbons

Assistant Head Teacher Mr. J Hornsby

(All Senior Leaders are trained to Safeguarding Level 2. The designated safeguarding lead is: Helen Ashton).

School Holidays for the 2019/20 Academic Year

HOLIDAY	CLOSING DATE	DATE REOPENING FOR TEACHING PURPOSES
Summer 2019	Friday 19 July 2019	Wednesday 4 September 2019
Autumn half-term 2019	Thursday 24 October 2019	Monday 4 November 2019
Christmas 2019	Friday 20 December 2019	Monday 6 January 2020
Spring half-term 2020	Friday 14 February 2020	Monday 24 February 2020
Easter 2020	Friday 3 April 2020	Monday 20 April 2020
May Day 2020	Friday 1 May 2020	Tuesday 5 May 2020
Summer half-term 2020	Friday 22 May 2020	Tuesday 2 June 2020
Summer 2020	Friday 17 July 2020	Wednesday 2nd September 2020



www.rosastreet.durham.sch.uk



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